

DRAFT NOTIFICATION
GOVERNMENT OF ANDHRA PRADESH
HEALTH MEDICAL & FAMILY WELFARE DEPARTMENT
Andhra Pradesh Secondary Health

Notification No.02/2025, dated.25.08.2025 filling up of vacant posts of 15 bedded Drug De-Addiction centres in DSH Hospitals of Area Hospital Bapatla and Narasaraopeta on Contract/Out sourcing basis under the control of DCHS, Erstwhile Guntur District.

Ref:1.Lr. No.E/2574818/2024, Dt:21.05.2025 from the Director, Welfare of Differently Abled, Transgender and Senior Citizen, AP. Vijayawada.
2.Rc. No.DSH-11/92/2025-NHM-APVVP, Date:24.07.2025 of the Director of Secondary Health. AP, Tadepalli

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- 1.** Applications are invited from the eligible candidates for recruitment to various posts of 15 bedded Drug De-Addiction centres of Area Hospital Bapatla and Narasaraopeta of Secondary Health Erstwhile Guntur District under the control of the DCHS on Contract/Out sourcing basis.
- a.** Details of recruitment and application will be available in the portal ie., (<https://guntur.ap.gov.in>) from 03.09.2025 to 16.09.2025 .
- b.** Applications are invited from 03.09.2025 to 16.09.2025, last Date for submission of filled applications by way of physical/Register Post is 05:30PM on 16.09.2025. Filled in applications shall be submitted in the specified counters in **O/o DCHS, Opp.Indian Oil Petrol Bunk, Pattabhipuram Main Road, Guntur-6**. Candidates are advised to apply as soon as possible without waiting till last date to avoid last hour rush. They are also advised to obtain dated acknowledgement from the counter receiving authority, in proof of their submission of application.
- c.** District Jurisdiction for this recruitment is erstwhile district only and the vacancies at health facilities in these district boundaries shall be considered to be filled. Hence candidates shall apply at O/o.DCHS, Guntur only.

These posts are being filled up on Contract basis

Sl. No.	Name of the Post	No. of posts		Total Sanctioned Posts	Roster Points	Monthly Expenditure (Earlier) each per month	Monthly Expenditure (Revised) each per month
		AH. Bapatla	AH. Narasaraopeta				
1	Doctor	1	1	2	OC-1, SC.Group-1	Rs.55,000/-	Rs.60,000/-
2	Project Coordinator cum Vocational Counsellor	1	1	2	OC-1, SC.Group-1	Rs.18,000/-	Rs.25,000/-
3	Nurse (Auxiliary Nurse Midwife)	2	2	4	OC-2, SC.Group-1, BCA-1	Rs.12,000/-	Rs.15,000/-
4	Ward Boy	2	2	4	OC-2, SC.Group-1, BCA-1	Rs.11,000/-	Rs.13,000/-
5	Counselor/ Social Worker/ Psychologist	2	2	4	OC-2, SC.Group-1, BCA-1	Rs.12,500/-	Rs.17,500/-
6	Accountant Cum Clerk	1	1	2	OC-1, SC.Group-1	Rs.10,000/-	Rs.12,000/-
7	Peer Educator	1	1	2	OC-1, SC.Group-1	Rs.9,000/-	Rs.10,000/-
8	Chowkidar	2	2	4	OC-2, SC.Group-1, BCA-1	Rs.8,000/-	Rs.9,000/-
9	House Keeping Work	1	1	2	OC-1, SC.Group-1	Rs.8,000/-	Rs.9,000/-
10	Yoga Therapist/Dance/ Music/Art Teacher (Part Time)	1	1	2	OC-1, SC.Group-1	Rs.5,000/-	Rs.5,000/-

Filled in Applications for the above posts are to be submitted at the Office of the District Coordinator of Hospital Services (DCHS) Guntur District Post on or before **16.09.2025 by 5.30 P.M. Applications received after due date will not be accepted.** Application form and other details can be downloaded at **<https://guntur.ap.gov.in>** (Web Site).

2. Reservations :

To fill up the vacancies as shown above in Erstwhile Guntur District as per Merit cum RoR under the administrative control of District Co Ordinator of Hospital Services, Secondary Health, Erstwhile Guntur Dist. according to the G.O.Ms.No.77, General Administration (Services-D) Dept., Dt:02.08.2023 Govt of AP and G.O.Ms.No.7, Social Welfare (CV) Dept., Dt:18.04.2025 Govt. of AP.

3. Educational (Academic, Professional, Technical) qualifications:

Sl. No.	Name of the Post	Minimum Qualification
1	Doctor	MBBS with registration with medical council/medical commission along with "should undergo training arranged by the MOSJE/NISD within 03 months of joining the IRCA".
2	Project Coordinator cum Vocational Counselor	Graduate with experience of managing such centres for a minimum period of 03 years or demonstrable capability for running such centres and having working knowledge of computers.
3	Nurse (Auxiliary Nurse Midwife)	Nurse should be qualified as Auxiliary Nurse Midwife (ANM) and trained by a recognized Govt. Medical Institution.
4	Ward Boy	VIIIth class pass preferably experienced in such centres, Ward Boy employed in an IRCA must be trained.
5	Counselor/ Social Worker/ Psychologist	For new recruitment (i.e., future recruitment) Graduate in social sciences preferably in Social Work/ Psychology with 1-2 years, experience in the field and should have knowledge English as well as one regional language, preference shall be given to the person holding a certificate of training course in De-Addiction counseling from recognized institution.
6	Accountant Cum Clerk	Graduate with knowledge of accounts and working knowledge of computers.
7	Peer Educator	Should be literate, Ex-drug user with 1-2 yrs of sobriety, willing to work among drug using population and having communication skills. Agrees to refrain from using, buying or selling drugs; Ready to work for the prevention of harmful drug use and relapse
8	Chowkidar	Must be passed Vth class, must be able to ride a bicycle
9	House Keeping Work	Must be able to read and write in Telugu.
10	Yoga Therapist/Dance/ Music/Art Teacher (Part Time)	Possessing experience of at least 03 years in the discipline.

4. AGE: Upper age limit is 42 years. Age will be reckoned as on 31.07.2025 as per G.O.Ms.No.105 GA (Ser-A) dept., dated.27.09.2021 with relaxations as applicable. Relaxations will be as follows:-

- For SC, ST, BC and EWS candidates: 05 (Five) years.
- For Ex-service Men: 03 (Three) years in addition to the length of service in armed forces.
- For differently abled persons: 10 (Ten) years.
- Maximum age limit is 52 years with all relaxations put together.

5. Fee: Applicant should pay **Application fee by way of UPI transfer/RTGS/NEFT to the A/c. No.055510100017043 with IFSC code:UBIN0802425, Union Bank of India, Kannavarithota, Guntur name: DCHS.Guntur and enclose transaction receipt along with application.** (if candidate is eligible for more than one post needs to enclose paid fee receipt for each post separately) as given below;.

- a) For OC candidates**Rs.300/-**
- b) For BC/EWS candidates.....**Rs.200/-**
- c) For SC/ST candidates **Rs.100/-**

For Physically challenged candidates Exempted

6.Weight-age for selection as follows:

CRITERIA	WEIGHTAGE (TOTAL MARKS 100)
Aggregate of marks obtained in all the years in the qualifying examination	90%
Weight-age for No.of years since passing qualifying examination	Up to 10 marks @ 1.0 mark per completed year after acquiring requisite qualification.

7. Self attested copies of the certificates to be enclosed to the filled in application:

- a. SSC or its equivalent.
- b. Intermediate or its equivalent.
- c. Pass certificates of qualifications prescribed for the posts concerned.
- d. Proof of appearance for the qualifying examination where ever applicable.
- e. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.
- f. **Valid certificate of registration and renewal certificates of respective Council Constituted under the relevant rules for specific courses where ever applicable.**
- g. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of clause (a) of para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non local and further action will be as per rules in force.
- h. Copy of valid caste certificate (In case of non submission of valid caste certificate, the candidate will be considered as OC).
- i. Certificate of disability issued in SADAREM.(differently abled candidates will be considered after getting re-assessment from the Board).
- j. **Any other certificates as relevant and applicable.**

Note:- Candidates must submit clear, visible documents (a to j of para.7), failing which application will be summarily rejected. Applications without the above documents will be summarily rejected.

8.Conditions on Appointment:

The candidate selected and appointed on Contract/ Outsourcing basis shall not be regarded as a member of the service in which the post to which he/she appointed is included and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month notice in writing on the either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

Other important information to candidates:

- a. If selected, he/she should stay at their bonafide Head Quarters compulsorily.
- b. If selected and appointed he / she should be abide rules in force issued by the Government from time to time.
- c. Candidates are advised to follow official website <https://guntur.ap.gov.in> from time to time for further information.(Provisional list, Speaking orders, Final list, Selection list)

d. All the persons on contract basis shall execute an agreement on a non judicial stamp of Rs.110/- with two witness and submit the same to the appointing authority concerned at the time of reporting for the duty.

6. DEBARMENT:

a. Candidates should make sure of their eligibility before applying the post and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.

b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

7. DEPARTMENT'S DECISION TO BE FINAL

a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent other than physical/register post with acknowledgement will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

Collector & District Magistrate
Chairman for District Selection Committee
Guntur District

D.C.H.S.,
Guntur
(Convenor)

DM & HO.,
Guntur
(Member)

Superintendent
GGH. Guntur
(Member)

Asst. Director
Welfare of Differently Abled
TG& Senior Citizens, Guntur
(Member)

GOVERNMENT OF ANDHRA PRADESH

HM&FW Department

Director of Secondary Health, Erstwhile Guntur District

(Notification No:02/2025, Date:25.08.2025)

Recruitment to the various posts to work on contract basis/Out Sourcing basis in
Govt. Health facilities

Application for the Post of :		Affix Pass port size latest colour photograph
Application No.(to be filled by the office)		

1	Name of the Candidate	
2	Gender	
3	Fathers Name	
4	Date of Birth(DD-MM-YYYY)	
5	Social Status (OC/OC-EWS/SC/ST/BC-A,B,C,D,E)	
6	Whether Physically Handicapped (VH/HH/OH) (SADAREM Certificate to been closed)	
7	Whether claiming EWS reservation (copy of the certificate enclosed)	
8	Whether Ex-Servicemen (enclose Service Certificate)	Yes /No
9	Mobile number of the applicant	
10	Payment particulars	Transaction ID. Date: Amount:
11	<u>Address for communication:</u>	

Marks obtained in the requisite Academic / Professional / Technical qualification

Qualification	Maximum Marks	Marks obtained	Year of passing (Month & Year)	Whether registered in respective council (Yes/No)

Details of School studies from 4thClass to 10thClass (for local status):

Sl. No	Class	Year of passing	Name of the School	Town and District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

DECLARATION

I, Smt/Kum/Sri.....D/o or S/o or W/o do hereby declare that, above particulars furnished by me are true to the best of my knowledge. I agree that in the event of any of the details furnished above being found to be incorrect or false at a later date, my candidature will be forfeited summarily.

Signature of the applicant

APPENDIX-I

CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) para7 of the Presidential order) It is hereby certified,

(a) That Sri/Smt/Kum. _____

S/o.W/o,D/o _____ appeared for the first time for the matriculation(S.SC) Examination in (month)_year;

(b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place/places namely,

Village	Taluk	District	Period
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Station: OFFICE SEAL

Date:

Officer of Revenue Department not
Below the rank of Tahsildhar or
Deputy Tahsildhar in independent
Charge Of a Sub Taluk

Date:

*Strike off 'whole' 'a part', as the case may be.

::CHECKLIST::

Sl. No.	Enclosure	Enclosed
1	Memo of SSC(or)equivalent certificate	Yes/No
2	Latest caste certificate(in case of SC/ST/BC)	Yes/No
3	Latest EWS (Economically Weaker Sections) certificate issued by the competent authority in case of EWS categories	Yes/No
4	Latest physically handicapped certificate issued in sadarem.	Yes/No
5	Ex-servicemen/women in armed forces certificate(if applicable)	Yes/No
6	Sports claiming(if applicable)	Yes/No
7	Study certificates from Class-IV to X where the candidate studied regularly. As per para no.8 (f) of notification	Yes/No
8	Marks memos of all the years of qualifying examination	Yes/No
9	Provisional/Permanent certificate of qualification	Yes/No
10	Permanent registration certificate of A.P. Nurses& Midwives Council/A.P. Para Medical Board.	Yes/No
11	Any other certificates as relevant and applicable	Yes/No
12	Service certificate issued by the concerned government department all institution head (if applicable)	Yes/No
13	Latest passport size photograph of the applicant with attestation	Yes/No
14	Application fee should be paid by way of UPI transfer/RTGS/NEFT to the A/c. No. with IFSC code and enclose transaction receipt along with application.	Yes/No

Signature of the applicant