## SUPREME COURT OF INDIA NEW DELHI – 110001

No. F.6/RC-2025 New Delhi, dated July 25, 2025

#### **ADVERTISEMENT**

Online applications are invited, in compliance of the order of the Competent Authority dated 01.07.2025 from Indian citizens, who fulfill the prescribed qualifications and other eligibility conditions, as on 01.07.2025, for selection of suitable candidates for preparation of a panel for filling up the vacant posts in the following cadres in the Registry of the Supreme Court of India:-

## 1. Five (05) posts of Assistant Editor, Supreme Court Reports [UR-5]

| Pay Band                 | : | Pay Level 12 of Pay Matrix with initial basic pay of Rs.78,800/-plus other allowances as admissible under the Rules  |
|--------------------------|---|--|
| Age Limit                | : | Minimum age limit – 30 years and Upper age limit – 40 years  |
| Essential Qualifications | : | 1. A degree in Law of a University in India recognized by the Bar Council of India or any State Bar Council for enrolment as an Advocate   |
|                          |   | OR   |
|                          |   | Must be a member of the English Bar  |
|                          |   | OR   |
|                          |   | An Attorney of High Court in the territory of India.   |
|                          |   | 2. Knowledge of computer operation.  |
|                          |   | 2. Table 1. Codge of Company operation.  |
| Experience               | : | Minimum practice as an Advocate in any High Court/Supreme Court of India for a continuous period of not less than 3 years.   |
|                          |   | OR   |
|                          |   | Must have held judicial post for not less than 3 years   |
|                          |   | OR   |
|                          |   | Must have research experience for not less than 3 years in the field of Law in any recognized University, Indian Law Institute or any other institution connected with study in Law; |
|                          |   | OR   |
|                          |   | Must have rendered a minimum service of 3 years as a Law Reporter or on the Editorial staff of reputed Law reports/journals;   |
|                          |   | OR   |
|                          |   | Minimum 3 years experience in the post of Lecturer in Law of a recognized University   |
|                          |   | OR   |
|                          |   | Minimum service of 7 years of which minimum 4 years in a Class-II Gazetted post in the Supreme Court/High Court or collectively in High Court and Supreme Court.                     |

| Scheme of Examination | : | <ol> <li>Written Test consisting of two parts:         <ul> <li>A. Part-A: Precis writing and Editorial Skill Test</li> <li>(Maximum marks – 100, Minimum qualifying marks – 50) (Duration – 2 hours)</li> </ul> </li> <li>B. Part-B: Law and Constitution         <ul> <li>(Maximum marks – 100, Minimum qualifying marks – 50) (Duration – 2 hours)</li> </ul> </li> </ol> |
|-----------------------|---|--|
|                       |   | 2.Interview (Maximum marks – 25, Minimum qualifying marks – 13)  |

# 2. One (01) post of Assistant Director (Ex-cadre), Supreme Court Museum [UR -1]

| Pay Band                 | : | Pay Level 11 of Pay Matrix with initial basic pay of Rs.67,700/-plus other allowances as admissible under the Rules  |
|--------------------------|---|--|
| Age Limit                | : | Minimum age limit – 30 years and Upper age limit – 40 years  |
| Essential Qualifications | : | Master's Degree in Museology with Ist Class of recognised University.  Knowledge of Indian antiquities, Museum techniques, publications and educational activities.  Knowledge of Computer Operation in related field  |
| Experience               | : | Minimum 5 years research experience with documentary evidence of published work in a Museum of standing or a comparable institution  |
| Scheme of Examination    | : | <ol> <li>Written Test comprising both objective and subjective questions relating to General English, General Knowledge, General Aptitude (30 marks) and Museology including topics on Archaeology and Ancient History/History (70 marks).</li> <li>(Maximum marks – 100, Minimum qualifying marks - 50)</li> <li>[Duration – 3 hours]</li> <li>Computer Test (Qualifying in nature)</li> <li>[Adjudged Proficient or Non-Proficient]</li> <li>Interview</li> <li>(Maximum marks – 25, Minimum qualifying marks - 13)</li> </ol> |

# 3. Two (02) posts of Senior Court Assistant (Ex-cadre), Supreme Court Museum [UR – 2]

| Pay Band                 | : | Pay Level 8 of Pay Matrix with initial basic pay of Rs.47,600/-plus other allowances as admissible under the Rules |
|--------------------------|---|--|
| Age Limit                | : | The upper age limit for the candidate is 35 years  |
| Essential Qualifications | : | 1. Master's Degree in Museology with high II Class (minimum 55% marks) of a recognized University.                 |
|                          |   | 2. Knowledge of Computer Operation.  |

| Experience            | : | Minimum 2 years research experience in the field of Museology preferably in organizing exhibitions and conducting educational programmes.  |
|-----------------------|---|--|
|                       |   | OR   |
|                       |   | Minimum 2 years working experience in any Museum in the post of Assistant Curator or above   |
| Scheme of Examination | : | 1. Written Test comprising both objective and subjective questions relating to General English, General Knowledge, General Aptitude (30 marks) and Museology including topics on Archaeology and Ancient History/History (70 marks). |
|                       |   | (Maximum marks – 100, Minimum qualifying marks - 50)<br>[Duration – 3 hours]   |
|                       |   | 2. Computer Test (Qualifying in nature) [Adjudged Proficient or Non-Proficient]  |
|                       |   | 3. Interview (Maximum marks – 25, Minimum qualifying marks - 13)   |

# 4. Fourteen (14) posts of Assistant Librarian [UR – 10, SC – 3, ST – 1]

| Pay Band                 | : | Pay Level 8 of Pay Matrix with initial basic pay of Rs.47,600/-plus other allowances as admissible under the Rules   |
|--------------------------|---|--|
| Age Limit                | : | The upper age limit for the candidate is 30 years  |
| Essential Qualifications | : | 1. Degree in Library Science from a recognized university  |
|                          |   | 2. Diploma in Computer Application recognized by AICTE/DOEACC or equivalent or Library Automation Course conducted by National Institute of Science Communication and Information Resources  |
|                          |   | 3. Knowledge of Computer operation in Library work. It includes - (i) knowledge and experience of working with any standard "Library Automation Software" for Housekeeping activities in the library such as cataloging, acquisition and circulation etc. and (ii) knowledge and experience of computerized search both of on-line and off-line databases including of retrieval of desired information through various search engines/processes |
| Experience               | : | Minimum 2 years relevant experience in a library of recognised University/Law Library  |
| Scheme of Examination    | : | Written Test comprising both objective and subjective questions relating to General English, General Knowledge, General Aptitude (30 marks) and Library Management (70 marks).  (Maximum marks – 100, Minimum qualifying marks - 50 (for General category) and 45 (for the reserved category))  [Duration – 3 hours]  2. Computer Test (for adjudging knowledge in Computer)   |

| operation) (Maximum marks – 100, Minimum qualifying marks - 50 (for General category) and 45 (for the reserved category)) [Duration – 1 hour] |
|---|
| 3. Interview (Maximum marks – 25, Minimum qualifying marks – 13 (for General category) and 12 (for the reserved categories))                  |

#### **RELAXATION IN AGE**

Usual age relaxation will be admissible to the candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes, Physically Challenged, Ex-servicemen and dependent of Freedom Fighters, as per Government of India's Rules. There will be no upper age limit for the departmental candidates of the Registry of the Supreme Court. However, no relaxation in age will be allowed to the candidates working in other Government Departments, etc.

#### SHORTLISTING CRITERIA

- 1. **Assistant Editor, Supreme Court Reports** Candidates who successfully qualify Written Test, may be called for Interview in the ratio of 1:3 as against the number of vacancies.
- 2. Assistant Director (Ex-cadre), Supreme Court Museum, Senior Court Assistant (Ex-cadre), Supreme Court Museum and Assistant Librarian Candidates who successfully qualify Written Test, may be called for Computer Test in the ratio of 1:10 as against the number of vacancies and those who qualify both the Written Test and Computer Test may be called for interview in the ratio of 1:3 as against total number of vacancies.

#### RESERVATION

Reservation in direct recruitment for the candidates belonging to Scheduled Castes, Scheduled Tribes, Physically Challenged, Ex-servicemen and dependent of Freedom Fighters shall be in accordance with the Rules, Orders and Notifications issued from time to time by the Government of India in respect of posts carrying the pay scale corresponding to the pay scale prescribed for the posts of Assistant Editor, Supreme Court Reports; Assistant Director (Ex-cadre), Supreme Court Museum; Senior Court Assistant (Ex-cadre), Supreme Court Museum; and Assistant Librarian, subject to such modification, variation or exception as Hon'ble the Chief Justice of India may, from time to time, specify.

#### Registration of application and payment of fee

Eligible candidates are required to apply online separately for post they intend to apply and for this purpose, a link will be hosted through Supreme Court Website, www.sci.gov.in in due course. The application for each post will be accepted through online registration only. Candidates will be required to pay non-refundable Application/Test fee of Rs.1500/- (for General/OBC candidates) and Rs.750/- (for SC/ST/Ex-servicemen/Differently Abled/Dependent of Freedom Fighters) plus bank charges through online mode only against each post. Unsigned application will be summarily rejected. Application will not be entertained/received by any other mode, except online mode through the given link. The fee shall be paid online through payment gateway provided by UCO Bank. Fee shall not be accepted in any other form.

#### **Starting/Closing Date for online applications**

The starting date and closing date for receipt of online registration of applications will be intimated through Supreme Court website: www.sci.gov.in.

#### **Test cities**

The Tests will be conducted at four cities, i.e., Delhi/NCR, Mumbai, Kolkata and Chennai. The interview will be conducted in Delhi only. The candidates will have to exercise option to select cities in the order of preference. Candidates may note that he/she may be shifted to any of the four cities or even to some other city for any test(s) due to administrative reasons.

## **GENERAL INSTRUCTIONS**

- 1. The candidates applying for the abovementioned posts should ensure that they fulfill the prescribed eligibility conditions for the post. Their admission at all the stages of examination, viz., Written Test, Computer Test and the Interview will be purely provisional subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary proof in support thereof and all the requisite documents for eligibility of his/her candidature for the said post will be checked at the time of interview.
- 2. The candidates may note that he/she has to apply separately for each post.
- 3. Those candidates who qualify in Written Test, Computer Test (where part of scheme of examination) and Interview will only be empanelled for appointment to the advertised posts. The candidates may note that mere placement in panel does not confer any right on the candidates to claim appointment to the advertised posts.
- 4. The candidate will be required to upload the scanned copy of his/her recent photograph, signature and requisite documents while submitting the online application form in accordance with the instructions displayed on the link provided for the purpose. Candidates should ensure that the particulars filled in the online application form are correct in all respects before final submission of application form. Application once submitted cannot be withdrawn or modified.
- 5. The candidate shall be required to fill up the required data in the application and make payment of fee online in accordance with the instructions displayed on the link provided for the purpose.
- **6.** After successful completion of online application form, candidates will be able to preview his/her application. Candidates are advised to get a printout of the filled up application form for his/her record. Printout of filled up application need not be sent to the Registry.
- 7. The candidate should retain his/her Application number carefully for generation of admit card from the link to be provided on the website of Supreme Court of India and for any other information regarding prescribed Tests/Interview.
- **8.** Candidates claiming equivalent qualification to prescribed qualification to a particular post, they apply

- for, will be required to furnish equivalency certificate from University/Institute etc. which issued such qualification.
- **9.** Reserved category candidates who qualify on the basis of relaxed standards irrespective of his merit position, will be considered against only reserved vacancies and not unreserved vacancies.
- **10.** Candidates are advised to visit website of Supreme of India (Recruitment link) for updates regarding the advertised posts.
- 11. In case a candidate submits more than one application form, he/she must note that application which is submitted in last will only be entertained by the Registry. No correspondence requesting to accept previous application(s) will be entertained by the Registry.
- 12. Candidates must note that fee once paid will not be refunded in any circumstances even in cases where fee for more than one application form has been paid by a candidate. The candidates of General/OBC categories paying application fee as prescribed for reserved category will not be taken into consideration.
- 13. Name and Date of Birth entered in the High School Certificate/10th Board Examination or equivalent certificate issued by the concerned Board/Council will only be accepted. Any change in name or surname should be supported by Gazette notification. The applicant is to submit his online application as per changed name/surname and the documents in support of change of name/surname will be verified at the time of interview.
- 14. PENALTY FOR MISCONDUCT IN THE EXAMINATION: At any stage of the recruitment process or otherwise, including post-recruitment, if an applicant is or has been declared guilty of impersonation or has submitted fabricated documents or have furnished false information/particulars with regard to his qualification, category/caste and experience in the Application Form or in any document or has misrepresented/suppressed any material information or has tampered any document or has made incorrect and false statements in the Application Form, or otherwise used or attempted support for his candidature for securing appointment in the Registry of the Supreme Court of India, he will be removed, disqualified, prosecuted and debarred for future appointment in the Registry of the Supreme Court of India and his application/appointment will be rejected forthwith at any stage in the service, i.e., during the period of probation or even after confirmation of the services.
- **15.** No request for change of category filled in online application form will be entertained.
- **16.** APPLICATION WHICH DO NOT COMPLY WITH THE INSTRUCTIONS SHALL BE SUMMARILY REJECTED.
- 17. The differently abled candidates will be extended the same concessions/facilities as are allowed by SSC/UPSC in Written Tests conducted by them.
- **18.** No TA/DA will be payable to the candidates for appearing in the Tests/Interview.

- **19.** No Admit Cards will be sent by post. The candidates are to download Admit Card for all stages of Tests/Interview from Supreme Court website: www.sci.gov.in.
- **20.** The dates of the Tests and Interview will be notified on the Supreme Court website, i.e., www.sci.gov.in. Information will also be sent through SMS and e-mail to the candidates on their registered mobile number and e-mail. Therefore, candidates should have a valid personal e-mail ID and mobile number and it should be kept active during the entire recruitment process.
- **21.** Candidates working in State/Central Govt. Departments/Bank/PSUs, etc. will be required to submit 'No Objection Certificate' from their employer at the time of interview.
- 22. The Registry reserves its right to short-list candidates in any manner as may be considered appropriate with the approval of Competent Authority. The Registry reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if needed, without issuing any notice.
- 23. In case of any dispute(s), the jurisdiction will be Delhi.

Sd/(T.I. Rajput)
Registrar(HR/A-II)

## SUPREME COURT OF INDIA [RECRUITMENT CELL]

Dated 28th July, 2025

Submission of online applications for the posts of Assistant Editor, Supreme Court Reports; Assistant Director (Ex-cadre), Supreme Court Museum; Senior Court Assistant (Ex-cadre), Supreme Court Museum; and Assistant Librarian

The link for inviting online applications form for above posts is as follows:-

https://cdn3.digialm.com//EForms/configuredHtml/32912/95087/Index.html

The online application forms will be made live from 29.07.2025 at 10.00 A.M. till 23:55 P.M. on 12.08.2025.

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